

Agenda

3rd Transnational Project Meeting

INDESK

Place: Toulouse, France

Date: 8th-9th June 2017

7th June 2017

| | |
|-----------|--|
| Afternoon | Arrival of the partners Hotel address: 5 rue d'Austerlitz, 31000 Toulouse |
|-----------|--|

8th June 2017

| | |
|-------|--|
| 10.00 | Meeting in the lobby of the hotel |
| 10.15 | Welcome, opening speech and info about the programme <i>Laurent Dedieu & Diana Kozáková</i> |
| 10.20 | Project management (overview of the completed and pending tasks, cooperation, finances etc.) <i>Diana Kozáková</i> |
| 10.30 | Dissemination tools (leaflet, logo, website, newsletter) <i>Diana Kozáková</i> |
| 10.45 | Summarization of conclusions, inspiring proposals, advice, experience and developing the first draft of recommendations on ways to enhance youth entrepreneurship – FIRST DRAFT (presentation, active discussion, structure of the recommendations) <i>see point 5. of the minutes from the 2nd meeting</i> <i>Leading partners: Endurance & Teamwork</i> |
| 11.30 | Structure of the Project Handbook (presentation, discussion) <i>see point 8. of the minutes from the 2nd meeting</i> <i>Leading partner: HP</i> |
| 12.15 | LUNCH |
| 13.45 | Training programme – structure, approval of “modules” in part A and B, e-forums, pilot testing (presentation, active discussion) <i>see point 7. of the minutes from the 2nd meeting</i> <i>Leading partner: Leno</i> |
| 15.00 | Coffee break |
| 15.20 | Training of partners with distance learning tool(s) and how to create the script for videos of the training programme (presentation, active discussion) |
| 16.30 | WRAP-UP |
| ? | SOCIAL PROGRAMME departure from the Hotel de France |

10th June 2017

| | |
|-------|---|
| 10.30 | Meeting in the lobby of the hotel |
| 10.35 | Workshop – writing a script for one of the videos in training programme |
| 12.15 | LUNCH |
| 13.45 | Next steps (presentation of tasks for the following period, interim report, conclusions from the meeting) <i>Diana Kozáková</i> |
| 14.15 | WRAP-UP |
| 15.00 | SOCIAL PROGRAMME |